



CCM COMPANY REGISTRATION FORM (New Customer) CCM \NVPS

Please complete this form fully and return to the Business Area which issued it to you.

* VAT No:		And/or * COMPANY IDENTIFIER:			
* COMPANY/PRACTICE NAME:					
*PPSN (if no VAT or CRO number):					
TRADING NAME:					
*TYPE OF BUSINESS					
Vet Practice	<input type="checkbox"/>	Pharmacy	<input type="checkbox"/>	Fish Operator	<input type="checkbox"/>
Vet	<input type="checkbox"/>	Co-op	<input type="checkbox"/>	Med Feed Operator	<input type="checkbox"/>
Licenced Merchant	<input type="checkbox"/>	Software Vendor	<input type="checkbox"/>		
* NATIONALITY:		* LANGUAGE			
CONTACT NAME:					
* POSTAL ADDRESS					
*EIRCODE:					
BUSINESS ADDRESS (if different)					
*EIRCODE:					
*WORK TELEPHONE:		*WORK MOBILE:			
* EMAIL ADDRESS					
*Prescription/Dispensing Software Vendor Used:					
If Vet, please list practices you are associated with:					
Signature:		Date:			
*Any fields denoted by an asterisk are mandatory and must be completed					
Return to: nvps@agriculture.gov.ie		Business Area: NVPS			
For Official Use Only – To be completed by DAFM Business Area					
Prepared by:		Approved by:			
Business Area:		Business Area:			
Grade:		Grade:			
Phone No:		Phone No:			
Date:		Date:			



Data Protection Notice

1. The personal data sought from you is required for the purpose of entering your details onto the DAFM Corporate Customer Management (CCM). Failure to provide all the personal data required to facilitate the entering of your details onto CCM will result in DAFM being unable to conduct business with you.
 2. For customers supplying the Department, the legal basis for processing the personal data is Article 6(1) (b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (the General Data Protection Regulation) i.e. processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract. For customers paying the Department, the legal basis for processing is Article 6(1)(c) of the same Regulation i.e. processing is necessary for compliance with a legal obligation to which the controller is subject.
 3. Data provision being statutory or contractual obligation: The data provided for this purpose is being requested under a contractual obligation in cases where DAFM issue payments **or** as being necessary to the collection of rates, tolls or other charges imposed under any Act or Statutory Instrument administered by the Minister for Agriculture, Food and the Marine
 4. Information provided on this form will be shared with other Business Areas within the Department for the purposes of facilitating and processing payments or collecting charges in a timely and efficient manner. DAFM is also obliged by law to provide data on request to the Central Statistics Office under Section 30 of the Statistics Act 1993, to the Department of Employment Affairs and Social Protection (DEASP) under Section 262 of the Social Welfare Consolidation Act 2005 (as amended), to the Revenue Commissioners under the Taxes Consolidation Act 1997 and S.I. 273 of 2011 Returns of Payments (Government Departments and Other Bodies) Regulations 2011, to An Garda Síochána and other bodies in accordance with current data protection legislation.
 5. The data submitted will be retained by DAFM only as long as there is a business need to do so in line with the purposes for which it was collected. It will then be marked for destruction and will be destroyed in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them.
 6. Each sole trader has data protection rights, which have been further enhanced by the introduction of the General Data Protection Regulation (GDPR) effective from 25 May 2018. These rights, where applicable, are:
 - A right to access, rectify or erase their personal data
 - A right to restriction of processing
 - A right to object or withdraw consent to processing
 - A right to data portability
 - A right to make a complaint to the Data Protection Commissioners Office <https://www.dataprotection.ie>
- Further information is available here - www.agriculture.gov.ie/dataprotection/
7. The Data Controller for the collection and processing of all personal data in the Department of Agriculture, Food and the Marine is the Minister for DAFM as a legal entity.
 8. The Data Protection Officer can be contacted in relation to any of your rights outline as above:
Data Protection Officer, Data Protection Unit, Corporate Affairs, Department of Agriculture, Food and the Marine, Pavilion A, Grattan Business Park, Dublin Road, Portlaoise, Co. Laois. R32 K857.
Email: dataprotectionofficer@agriculture.gov.ie
 9. Technical information on the cookies used on our Department's website is available at the following link:
<https://www.agriculture.gov.ie/legalnotices/privacy/>