

2023/24 ePortfolio Review Standards

The IOP ePortfolio system checks that the following MINIMUM standards are met in your submitted ePortfolio extract:	Minimum Number Required
CPD cycles which you created in the current year (i.e., 2023- to include cycles created up until the end of the submission period)	4
CPD cycles which you created in previous years (2019 - 2022 inclusive)	2
CPD cycles which originated from your self-assessment(s) against the PSI Core Competency Framework (CCF) in the current year (i.e., 2023 - to include cycles created up until the end of the submission period)	1
CPD Cycles that you started at the Self- Appraisal stage	2
Different ways in which you identified your learning needs* (Self- Appraisal stage)	2
Different learning resource types that you used* (Action stage)	3
Different practice impact types that you identified* (Evaluate Impact on Practice stage)	2
Different Core Competency Framework (CCF) domains that you addressed* (CCF domains are identified in the Self-Appraisal stage of each cycle, for those cycles started at Self-Appraisal. Otherwise, they are identified in the Evaluate Impact on Practice stage of the cycle)	2
*Please note that these criteria apply to the submitted extract as a whole and not to individual CPD cycles	
If referred for review a SAMPLE of your ePortfolio extract will be reviewed to ensure that a systematic approach has been adopted in recording your CPD in line with the standards outlined below. Your description for each cycle stage should be in your own words.	
Please ensure that you can answer YES to each of the following for EACH CPD cycle submitted:	
<input type="checkbox"/> Are the contents of each stage relevant to the overall topic of your CPD cycle?	
<input type="checkbox"/> Have you described the ways in which you identified your learning needs? (for each CPD cycle starting at the Self-Appraisal stage)	
<input type="checkbox"/> Have you described your plan for your learning? (for each CPD cycle that contains a Develop a Personal Plan stage)	
<input type="checkbox"/> Have you described the actions you took? (Action stage)	
<input type="checkbox"/> Have you described what you learned? (Document your Learning stage)	
<input type="checkbox"/> Have you described the impact(s) on your practice, which may include identification of future action(s)? (Evaluate Impact on Practice stage)	
Please note that duplicated CPD cycles will be disregarded	