

How to Meet the Standard for Self-Assessment against the PSI Core Competency Framework

Why do I have to submit a CPD cycle created following self-assessment against the Core Competency Framework?

The PSI (Continual Professional Development) Rules 2015 (S.I. No. 553/2015) require that pharmacists regularly self-assess against the Core Competency Framework for Pharmacists. One of the ePortfolio Review standards for 2020/21 requires that at least one cycle is created and submitted following self-reflection against Core Competency Framework for Pharmacists. This enables pharmacists to demonstrate that they are meeting the requirements set out in the legislation.

Domain	Competency
Professional practice	Practises 'patient-centred' care Practises professionally Practises legally Practises ethically Engages in appropriate continuing professional development
Personal skills	Leadership skills Decision-making skills Team working skills Communication skills
Supply of medicines	Manufactures and compounds medicines Manages the medicines supply chain Reviews and dispenses medicines accurately
Safe and rational use of medicines	Patient consultation skills Patient counselling skills Reviews and manages patient medicines Identifies and manages medication safety issues Provides medicines information and education
Public health	Population health Health promotion Research skills
Organisation and management skills	Self-management skills Workplace management skills Human resources management skills Financial management skills Quality assurance

The PSI's Core Competency Framework for Pharmacists

NOTE: Further information, including a copy of the Core Competency Framework can be found on the PSI website https://www.thepsi.ie/gns/Pharmacy_Practice/core-competency-framework.aspx.

How do I meet this standard?

To meet this standard, the ePortfolio extract you submit must contain at least one cycle created following self-reflection against Core Competency Framework in the current year, i.e. 2020 (or in 2021 up until the end of the submission period).

How do I create a cycle which demonstrates that I have self-assessed against the PSI Core Competency Framework in the current year?

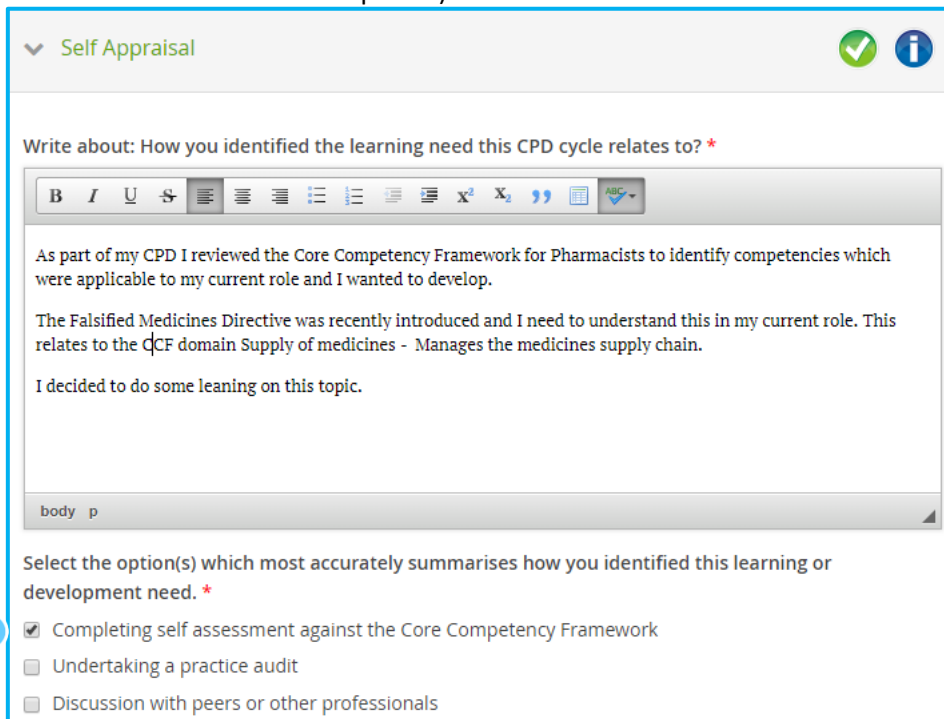
These are the **two different ways** that you can submit a cycle that demonstrates that you have self-assessed against the PSI Core Competency Framework in the current year:

1. By choosing the appropriate option from the checkboxes listed under the Self-Appraisal stage of the relevant cycle
2. By using the Core Competency Self-Assessment Tool (CCSAT)

Option One: Identify a learning or development need following a self-assessment against the Core Competency Framework

An alternative way to meet this standard is to indicate in the Self-Appraisal stage of a CPD cycle within your ePortfolio that you identified this particular learning or development need following your own self-assessment against the Core Competency Framework in the current year.

To do this, submit a CPD cycle that starts at Self-Appraisal stage ensuring that the "Completing self-assessment against the Core Competency Framework" checkbox is ticked **1** AND that you have described how you identified this learning or development need in the text box provided for the Self-Appraisal stage. Please note that this cycle must be created in the current year (i.e. 2020 or 2021 up until the end of the submission period).



The Self-Appraisal Stage of a CPD Cycle showing the relevant checkbox ticked and the description completed

Option Two: Use the Core Competency Self-Assessment Tool (CCSAT)

The Core Competency Self – Assessment tool (CCSAT) is designed to help pharmacists identify competencies which they can develop as part of their continued professional development (CPD). When you complete your self-assessment using the CCSAT, the system generates five suggested competencies which you can export to your Open cycles folder in your ePortfolio.

NOTE: There are additional how-to guides on CCSAT, including how to use it and how to export CCSAT generated cycles to your ePortfolio on the [ePortfolio Support page](#)

Once they appear in your Open cycles folder, they are tagged as originating from CCF. To meet this standard, simply progress one of these CCSAT generated cycles to completion and submit it as part of your extract. Please note to meet the standards for the 2020/21 ePortfolio Review the CCSAT generated cycle you submit must be created in the current year (i.e. 2020 or 2021 up until the end of the submission period). Check the cycle creation date to ensure the cycle has been created in the current year.

Cycle Name	Self Appraisal	Develop	Action	Document	Evaluate	Created
Engages in appropriate continuing professional development (CPD) - ePortfolio Review CCF						16/07/2020
Practises professionally CCF						16/07/2020
Biosimilars						16/07/2020
Deprescribing BZRA						09/01/2020
PSI Guidance						08/01/2020
Vaccines						13/09/2019

List of CPD cycles in Open cycles page showing a CCF generated CPD cycles

How can I identify cycles which meet the CCF standard in my ePortfolio?

You can identify cycles which meet the CCF standard within the open cycles (as above) and in the completed cycles section of your ePortfolio. To meet the standard you should select a cycle which has a cycle type CCF **1** which was also created **2** in the current year (i.e. 2020 or 2021 up until the end of the submission period).

Title	Cycle Type	Created	Closed	Submitted
ePortfolio Review	Manual	29/07/2019	20/08/2019	—
Engages in appropriate continuing professional development (CPD) - ePortfolio Review	CCF 1	16/07/2020	16/07/2020	2
Practises professionally	CCF	16/07/2020	16/07/2020	—
Deprescribing BZRA	Manual	09/01/2020	16/07/2020	—
Vaccines	Manual	13/09/2019	16/07/2020	—

List of CPD cycles in Completed cycles folder showing a CCF generated CPD cycles

How will I know if I have met the standard for cycles created following self-assessment against the PSI Core Competency Framework?

Whichever of the above options you choose, you should use the Ready Reckoner to check that the cycle you intend to submit meets the standard. If you have met the standard for self-assessing against the Core Competency Framework, a green light will appear for this standard on the Ready Reckoner **1**.

LEARNING CYCLE STATISTICS					
Description	Submitted	Required	On track	Action required	
CPD cycles submitted for review (current year)	4	4	●	none	
CPD cycles submitted for review (previous 4 years)	2	2	●	none	
CPD cycles starting at "Self Appraisal" stage	3	2	●	none	
CPD cycles created from self assessment against CCF (current year)	2	1	●	none	
Core Competency Framework domains identified in the submitted extract	4	2	●	none	

STAGES					
Description	Stage	Number submitted	Required	On track	Action required
Learning needs identified	Self appraisal	2	2	●	none
Learning resource types identified	Action	3	3	●	none
Practice impact types identified	Evaluation	4	2	●	none

Overall progress: on track ●

If a red light is shown, you should take further action in order to meet this standard. More information can be found in the *Step by Step Guide to Submission* and *How to use the Ready Reckoner PDF Guides*.